SW 334 Social Work Practice Organizations and Communities

I. Course Description
This course examines the organizational context within which social services are delivered: how funding, mandate, and organizational arrangements influence service delivery, and factors to consider in efforts to modify existing organizational arrangements. The course emphasizes the interlocking and complex nature of culture and personal identity with content on populations-at-risk, examining the factors that contribute to and constitute being at risk. It introduces the student to the obligation that social services meet the needs of groups served and are culturally relevant. This includes equipping students with skills to recognize diversity within and between groups that may influence assessment, planning, intervention, and research. Students learn how to define, design, and implement strategies for effective practice with persons from diverse backgrounds. The course also includes an overview of the development of the community in America and the interaction between communities and service organizations. Attention is given to particular elements of organizational and community dynamics affecting diverse gender and ethnic groups.

II. Course Objectives
By the end of the course the student should be:

1. Familiar with the major concepts and dynamics of formal organizations and their influence on social work practice; (PB11, 27)

2. Familiar with the impact of the organizational mandate, funding sources, and other constituencies on problem definitions and goal formulation; (PB27)

3. Able to identify major concepts in organizational theories and to explain how such concepts relate to social work practiced at individual, family, organizational, and community levels, each as a focus of social work practice; (PB11, 27)
4. Familiar with the influence of community norms, priorities, and competitive community factions on the definition of problem/need and resource allocation for the delivery of social services; *(PB12, 27)*

5. Familiar with relevant cultures and how culture shapes individual lives and community processes. *(PB12, 27)*

6. Able to understand mezzo and macro economic events and how these events impact individual and community welfare *(PB27, 28)*

7. Familiar with the involvement of lay citizen groups as staff supplement and as a potential strategy for change; *(PB11, 27, 28)*

8. Familiar with information about special service populations and the participation of such populations in professional settings and community organizations; *(PB12, 27)*

9. Familiar with basic planning approaches, their advantages, and disadvantages and be able to utilize an empirical approach and associated tools to gather and analyze data to describe populations and communities and design service programs. *(PB12, 28)*

III. Teaching Methods
The format will be lecture and discussion with individual assessment of knowledge and skills, group problem solving exercises, and case study analyses. A significant dimension of the successful completion of the class is the quality of preparation and participation of each student. Students should use class meeting time effectively as an opportunity to analyze concepts presented in readings. Missed classes cannot be made up and regular class attendance and participation is required.

IV. Required and Recommended Text and Materials

**Required:**

**Additional Required Materials:**
Access to the World Wide Web, Microsoft Word, Excel and Email Activation @mail.utexas.edu These resources are available through the Learning Resource Center. Each student is expected to secure an e mail address and be prepared to use the Internet for class assignments. The Internet is an important tool for accessing University library resources and securing other information relevant to this class and the profession. The Instructor will periodically assign readings available from the Internet.
Recommended
Additional handouts will be provided as well as selected contemporary readings assigned for library access. Students are responsible for all readings as assigned. Specific note will made of optional readings. Students will be asked on occasion to bring representative material from their work and other experiences to class.

V. Course Requirements and Grading Policies
Admission to the graduate program in social work or by special permission of the instructor. Exams will be based upon readings and lectures. Questions will be multiple choice and/or short fill in the blanks. Format of the test is the sole responsibility of the instructor. Exams will not be given except on the date as presented in this syllabus. Alternative dates can not be provided for any student. Exam dates may not be held earlier, but under special circumstances may be moved to later in the semester.

<table>
<thead>
<tr>
<th>First Exam:</th>
<th>70 points</th>
<th>Sept 27, 2011</th>
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</thead>
<tbody>
<tr>
<td>Midterm Examination:</td>
<td>100 points</td>
<td>Oct. 27, 2011</td>
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<tr>
<td>Third Examination</td>
<td>130 points</td>
<td>Nov. 29, 2011</td>
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<tr>
<td>Participation</td>
<td>50 points</td>
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<tr>
<td>Attendance</td>
<td>50 points</td>
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<td>Total Possible Points:</td>
<td>400 points</td>
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VI. Class Policies
This course covers critical issues in the design, funding, implementation, and evaluation of human service programs. Classroom activities include handling complex analytical issues demonstrating knowledge and skills in communication, persuasion, and effective leadership. Some material provided in the class may be of a confidential nature since part of the material will involve examination of ongoing human service organizations. Therefore, all class participants must observe strict rules of professional conduct and closely observe any protocols that are provided by the instructor. Because of the nature of the schedule, all readings and assignments must be completed by due dates and schedules for all aspects including examinations will not be altered.

Specific Student Responsibilities:
1. This will be a large class with significant crowding. Assist by keeping chairs orderly and backpacks under the desks.
2. Attend class regularly. Attendance will be taken and counts toward final grade. Early departure must receive prior approval by the instructor. Repeated occurrences will result in the student being dropped from the class.
3. During class time, no telephones or computers or pagers or IPod devices or reading material other than text and notes. You will see some material that cannot be copied or photographed.
4. Hats and caps off during class.
5. No food or drink during class.
6. Check class Blackboard site weekly at http://courses.utexas.edu
7. Come prepared to class to participate. Instructor will ask questions about material including Blackboard postings and you will want to be prepared.

8. Dress appropriately. We will have frequent guest speakers that you may see in other settings and that watch what we do and who we are at the University closely. Set the correct standard. Clothes and general personal presentation are critical issues relative to some topics of this class. Guest speakers will include community leaders from many sectors and persons involved in the development of social policy and organizational leadership.

Students must conduct themselves with the highest level of scholastic honesty and integrity. Violations of the University's policy on scholastic dishonesty will result in a grade of F for the course and will result in reporting to the Dean of the School of Social Work and the Dean of the Graduate School.

VIII. The School of Social Work has been continuously accredited by the Council on Social Work Education (CSWE) since 1952. In order to maintain our accreditation status, we engage in ongoing curriculum assessment to demonstrate compliance with CSWE’s Education Policies and Accreditation Standards (EPAS). Several required courses in our curriculum are part of this ongoing assessment, including this course. Below is a list of the specific Educational Policies (EP) and Practice Behaviors (PB) that are assessed in this course. The complete EPAS can be optioned from your Student Handbook.

EP2.1.3 Apply critical thinking to inform and communicate professional judgments.

PB11 Distinguish, appraise, and integrate multiple sources of knowledge, including research-based knowledge, and practice wisdom
   Objectives 1, 3, 7
   Assignment: Using City of Austin and Travis County Demographic and Crime Victimization Maps and Files. Develop Neighborhood Risk Profiles. Post on Blackboard and Discuss in Class

PB12 Analyze models of assessment, prevention, intervention, and evaluation
   Objectives 4, 5, 8, 9

PB13 Demonstrate effective oral and written communication in working with individuals, families, groups, organizations, communities, and colleagues
   Objectives (not specified)
   Assignment: Weekly assignment on readings dealing with micro, mezzo and macro domains (individuals, families, groups, organizations, communities, and colleagues). Post weekly assignments and respond to class and instructor critiques and suggestions
EP2.1.9 Respond to contexts that shape practice.
PB27 Continuously discover, appraise, and attend to changing locales, populations, scientific and technological developments, and emerging societal trends to provide relevant services
Objectives 1, 2, 3, 4, 5, 6, 7
Assignment: Utilize Handouts and City of Austin data sets to examine different social and economic needs and alternative delivery strategies. Separate assignments using impact data from the Survey Institute with state data and working with gender, ethnicity and geographical profiles on regions in Texas.
PB28 Provide leadership in promoting sustainable changes in service delivery and practice to improve the quality of social services
Objectives 6, 7, 9
Assignment: Class Presentations on leadership and implementation strategies before experts from the City Council, the LBB and selected state agencies.

IX. Course Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Sources</th>
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</thead>
<tbody>
<tr>
<td>Thursday, August 25, 2011</td>
<td>Introduction to the class</td>
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<tr>
<td>Tuesday August 30, 2011</td>
<td>Introduction to class; objectives and teaching methods.</td>
<td>Handouts</td>
</tr>
<tr>
<td>Thursday September 1, 2011</td>
<td>Review of basic concepts of practice in multiple settings.</td>
<td></td>
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<tr>
<td>Thursday Sept. 8, 2011</td>
<td>Using Micro Skills in the Macro Environment and Using Mezzo Skills in the Macro Environment</td>
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<tr>
<td>Thursday Sept. 15, 2011</td>
<td>Understanding Organizations (continued)</td>
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<tr>
<td>Date</td>
<td>Topic</td>
<td>Instructor(s)</td>
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<tr>
<td>Tuesday Sept. 20, 2011</td>
<td>Understanding Organizations (continued)</td>
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<tr>
<td>Thursday Sept. 22, 2011</td>
<td>Understanding Organizations (continued)</td>
<td></td>
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<tr>
<td>Tuesday Sept. 27, 2011</td>
<td><strong>First Exam</strong></td>
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<tr>
<td>Thursday Oct. 13, 2011</td>
<td>Macro Practice in Communities (continued)</td>
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<tr>
<td>Tuesday Oct 18, 2011</td>
<td>Macro Practice in Communities (continued)</td>
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<tr>
<td>Thursday Oct. 20, 2011</td>
<td>Macro Practice in Communities (continued)</td>
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<tr>
<td>Tuesday Oct. 25, 2011</td>
<td>Cumulative Lectures and Readings Introduction to Communities and Neighborhoods</td>
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<tr>
<td>Thursday Oct. 27, 2011</td>
<td>Review for Section 2</td>
<td>5-8</td>
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<tr>
<td>Tuesday Nov. 1, 2011</td>
<td><strong>Midterm Examination</strong> Macro Practice in Communities</td>
<td>Kirst-Ashman, K. K. &amp; Hull, G. H. Jr. Dealing with community conflict</td>
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<tr>
<td>Tuesday Nov. 8, 2011</td>
<td>Understanding Neighborhoods and Communities (continued) Advocacy and Social Action</td>
<td></td>
</tr>
<tr>
<td>Thursday Nov. 10, 2011</td>
<td>Understanding Neighborhoods and Communities</td>
<td>Kirst-Ashman, K. K. &amp; Hull, G. H.</td>
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(continued)  
Ethics  
Kirst-Ashman, K.  Jr., et al  
K. & Hull, G. H. Jr., et al  
Working with the Courts  
13  
Thursday Nov. 17, 2011  
Developing and Managing  
Agency Resources  
14  
Tuesday Nov. 22, 2011  
Review  
All Material  
Tuesday Nov. 29, 2011  
Third Examination  
Thursday Dec. 1, 2011  
Wrap Up for Semester  

Additional Readings  
These are not required but provide supplementary material on a variety of topics. I shall during the semester refer to some of these materials.

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UT Specific Items

The University of Texas Honor Code
The core values of The University of Texas at Austin are learning, discovery, freedom, leadership, individual opportunity, and responsibility. Each member of the university is expected to uphold these values through integrity, honesty, trust, fairness, and respect toward peers and community.

Professional Conduct in Class
The professor expects students to act like professionals in class. This means students should arrive on time for class, be prepared to participate in the class discussion, and show respect for one another’s opinions. We will not, nor should we, always agree with one another. In this environment we should be exposed to diverse ideas and opinions, and sometime we will not agree with the ideas expressed by others. However, the professor does require that students engage one another with respect and professionalism.

• Policy on Scholastic Dishonesty
• Students who violate University rules on scholastic dishonesty are subject to disciplinary penalties, including the possibility of failure in the course and/or dismissal from the University. Since such dishonesty harms the individual, all students, and the integrity of the University, policies on scholastic dishonesty will be strictly enforced. For further information, the student may refer to the Web Site of the Student Judicial Services, Office of the Dean of Students (http://www.utexas.edu/depts/dos/sjs/).

Documented Disability Statement
• Any student who requires special accommodations must obtain a letter that documents the disability from the Services for Students with Disabilities area of the Division of Diversity and Community Engagement (471-6259 voice or 471-4641 TTY for users who are deaf or hard of hearing). Present the letter to the professor at the beginning of the semester so that needed accommodations can be discussed. The student should remind the professor of any testing accommodations no later than five business days before an exam. For more information, visit http://www.utexas.edu/diversity/ddce/ssd/.

Religious Holidays
By UT Austin policy, students must notify the professor of a pending absence at least fourteen days prior to the date of observance of a religious holy day. If the student must miss a class, an examination, a work assignment, or a project in order to observe a religious holy day, the professor will give the student an opportunity to complete the missed work within a reasonable time after the absence.

Use of E-Mail for Official Correspondence to Students
• Email is recognized as an official mode of university correspondence; therefore, students are responsible for reading their email for university and course-related information and announcements. Students are responsible to keep the university informed about changes to their e-mail address. Students should check their e-mail regularly and frequently—daily, but at minimum twice a week—to stay current with
university-related communications, some of which may be time-sensitive. Students can find UT Austin’s policies and instructions for updating their e-mail address at http://www.utexas.edu/its/policies/emailnotify.php.

Safety
As part of professional social work education, students may have assignments that involve working in agency settings and/or the community. As such, these assignments may present some risks. Sound choices and caution may lower risks inherent to the profession. It is the student's responsibility to be aware of and adhere to policies and practices related to agency and/or community safety. Students should notify the professor regarding any safety concerns.

Behavior Concerns Advice Line (BCAL)
If students are worried about someone who is acting differently, they may use the Behavior Concerns Advice Line to discuss by phone their concerns about another individual’s behavior. This service is provided through a partnership among the Office of the Dean of Students, the Counseling and Mental Health Center (CMHC), the Employee Assistance Program (EAP), and The University of Texas Police Department (UTPD). Call 512-232-5050 or visit http://www.utexas.edu/safety/bcal.

Emergency Evacuation Policy
Occupants of buildings on the UT Austin campus are required to evacuate and assemble outside when a fire alarm is activated or an announcement is made. Please be aware of the following policies regarding evacuation:

• Familiarize yourself with all exit doors of the classroom and the building. Remember that the nearest exit door may not be the one you used when you entered the building.
• If you require assistance to evacuate, inform the professor in writing during the first week of class.
• In the event of an evacuation, follow the professor’s instructions.
• Do not re-enter a building unless you’re given instructions by the Austin Fire Department, the UT Austin Police Department, or the Fire Prevention Services office.