

**THE UNIVERSITY OF TEXAS AT AUSTIN
SCHOOL OF SOCIAL WORK**

Course/Unique Number: SW 310 / U# 63995

Office Number: SSW 3.130K

Semester: Fall 2013

Office Phone: 471-6266

Meeting Time/Place: M/W 12:30-2:00 / SSW 2.122

Office Hours: Friday 1-3 pm & by appt.

Instructor: Professor Yolanda C. Padilla, PhD, LMSW-AP, ypadilla@austin.utexas.edu

INTRODUCTION TO SOCIAL WORK AND SOCIAL WELFARE (BSW)

*Cultural Diversity Flag
UT Service Learning Course*

I. Standardized Course Description

This is an introductory social work course in which students learn about the profession of social work and the populations and issues that concern social workers. You will be exposed to the values and ethics of social work as well as the policies and history of the social work profession. Students will examine how social services enhance the wellbeing of people, promote social and economic justice, and alleviate critical social problems. The diversity of UT students and of their potential social work clients, as manifested by ethnicity, age, gender, sexual orientation, and religious beliefs, will be discussed in the context of the helping relationship. The course carries a service learning requirement (45-hour/semester) in an approved agency.

This course carries the flag for *Cultural Diversity* in the United States. Cultural Diversity courses are designed to increase your familiarity with the variety and richness of the American cultural experience. You should therefore expect a substantial portion of your grade to come from assignments covering the practices, beliefs, and histories of at least one U.S. cultural group that has experienced persistent marginalization.

II. Standardized Course Objectives

By the end of this course, students should be able to:

1. Demonstrate an understanding of the knowledge, values and skills of the social work profession.
2. Demonstrate knowledge of the history of the social work profession and the American social welfare system.
3. Explain the various settings in which social workers practice, including the roles and functions that they perform, such as advocacy.
4. Identify some of the social, economic and political forces that have shaped the evolution of social welfare history, policies and services in the U.S.
5. Analyze the important ideologies, values and ethical decision making process in the NASW Code of Ethics that have helped to shape social welfare and social work and that continue to guide the profession.
6. Demonstrate knowledge of how diversity variables, such as race and ethnicity, gender, age and sexual orientation affect the helping relationship, especially with populations at risk.

7. Identify career opportunities in the profession at the BSW and MSW levels.
8. Describe and analyze major issues and trends in various areas of social work practice, such as child welfare, gerontology, substance dependence and domestic violence.
9. Critically analyze how social services enhance the individual and social wellbeing of people, promote social and economic justice and alleviate critical social problems.

III. Teaching Methods

The primary teaching approach in this seminar will be collaborative learning, involving small group discussions in which students have the opportunity to apply concepts to a variety of situations. Students should be prepared to discuss the readings in class. In order to be prepared, students will be asked to complete short worksheets prior to class. Worksheets will also serve as exam study guides. Exams will cover material presented through all class teaching activities.

IV. Required Readings (Supplemental readings may be added.)

Social Work and Social Welfare: An Introduction (7th Ed.) by Rosalie Ambrosino, Joseph Heffernan, Guy Shuttlesworth, & Robert Ambrosino (Belmont, CA: Brooks/Cole, 2012).

From Emotions to Advocacy: The Special Education Survival Guide by Pam Wright and Pete Wright (Hartford, VA: Harbor House Law Press, 2008). [Obtain at a student discounted price by going to <http://www.wrightslaw.com/bks/stu.discount.htm> or at Amazon.com]

V. Course Requirements

1. Three Exams	60%
2. Chapter Worksheets (graded on completion basis) & Class Participation	10%
<i>(Random pick-up; hard copy; no make-ups/lates; can drop 1 without penalty.)</i>	
3. Service Learning: 45 hours, Forms, 2 logs, Group oral report*	30%
	100%

* *Service Learning grade will be based on the hours completed (base grade=hours completed/45), subject to verification by instructor. To receive full credit for service learning, all parts of the assignment must be completed. Up to 25 points will be deducted from the service learning grade for incomplete forms or poor performance on the logs or the group oral report.*

Students must complete at least 30/45 hours for a passing grade in the class.

NOTES: Course materials (worksheets, assignments, resources) are posted on Blackboard. Submit all assignments in hard copy (unless otherwise indicated).

Grading Criteria

<p>EXCELLENT (A): Assignment significantly <u>exceeds</u> expectations (more than is required) & demonstrates in-depth critical thinking/analysis (e.g., coherent integration of ideas).</p> <p>GOOD (B): Assignment meets <u>all</u> the requirements & demonstrates in-depth critical thinking/analysis.</p> <p>AVERAGE (C): Assignment meets the requirements or has <u>minor</u> gaps but fails to demonstrate in-depth critical thinking /analysis.</p> <p>BELOW AVERAGE (≤D): Assignment meets has important gaps: does not meet the requirements or fails to demonstrate in-depth critical thinking/analysis. (Class failed/no credit if below 70.)</p>
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Service Learning Requirement (45-hour/semester)

“Service-Learning is a teaching and learning strategy that integrates meaningful community service with instruction and reflection to enrich the learning experience, teach civic responsibility, and strengthen communities.” <http://www.servicelearning.org>

1. Required Forms (Available on Blackboard/Assignments/Service Learning folder)
Agency Selection (Form I) Agency Evaluation of Student (Form III)
Time Log (Form II) Student Evaluation of Agency (Form IV)
Release and Indemnification Agreement

2. Required Readings (Available on Blackboard/Assignments/Service Learning folder)
 - *Criteria for Selecting a Service Learning Agency*
 - *Guide to Volunteering in a Social Service Agency*

3. Required Service Learning Hours & Orientation: The School of Social Work requires 45 service learning hours in this class (a minimum of 30 hours are required to pass the class), which can include up to a **maximum of 10 hours of orientation**. If the agency in which you do service learning provides only a minimal orientation, you must conduct **1 to 2 interviews** with a social worker or other professional at the organization to obtain a deeper understanding of the problems faced by the clients vis-à-vis what you are learning in class. For example, if you mentor low-income children, in the interview find out more about the problems facing the children and their families and the goals of the organization in working with them. Include the information in the logs and group presentation. The interview(s) can be counted toward the service learning hours.

4. Service Learning Professional Logs (each 1 single-spaced page) (*On Blackboard*)
Submit two logs reflecting on your service learning experience. Each should be based on a **separate technique** described in Swenson (1988), “**The Professional Log**” (portraits, altered point of view, unsent letter, imaginary dialogue, reading reflections, process recording, and critical incident/ record of service). Indicate the technique used in your paper and the name of your agency and brief description of what you do there.

5. Service Learning Group Oral 15-Minute Presentations
The purpose of this assignment is to give students an opportunity to explore the field of social work vis-à-vis what they learned in their agency and to share that information with each other. Students will be assigned to groups according to characteristics of the social work services in their service learning placements:

Assigned group: _____ Presentation date: _____
Group members: _____

Format of the Group Presentation. See VII. Resources, for guidelines

Grading Criteria. A grade will be assigned to each group, and each member of the group will receive that grade if he/she contributed his/her fair share of the work. If there are problems with the performance of an individual in the group, let me know before the week of presentations, and we will meet to come up with a plan to correct the problem.

VI. Course Schedule (M/W 12:30-2:00)

Subject to change to meet student learning needs; speakers and/or films may change.

Bring hard copy of worksheet (posted on Bb) each Monday. Will be picked up at random.

Aug 28	Overview of the course Service Learning requirement (45-hour/Semester) assignment description All required documentation posted on Bb/ASSIGNMENTS/SERVICE LEARNING
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PART I. Conceptualizing Problems Faced by Individuals and Families

Sept 2	NO CLASS TODAY - Labor Day
Sept 4	<i>A framework for understanding the problems of individuals and families</i> Ch. 10. The Needs of Children, Youth, and Families <u>Film</u> : <i>Troop 1500 (Girl Scouts Beyond Bars Prog. for daughters of incarcerated women)</i>
Sept 9, 11	<i>A framework for understanding the problems of individuals and families (part 2)</i> Ch. 3. The Systems/Ecological Perspective
Sept 16, 18	<i>The social welfare system in the United States</i> Ch. 2. Social Work and the Other Helping Professions Ch. 1. Social Welfare, Past and Present
(Sept 18)	<u>Due</u>: Service Learning Form I: Agency Selection (Keep a copy for your records.)
Sept 23 <i>Scheduled</i>	<u>Workshop</u> : <i>What can you do with a BSW?</i> Jennifer Luna-Iduñate, LMSW, Director, Career Services & Alumni Relations, School of Social Work
Sept 25	<u>EXAM 1</u> (Chapters 10, 3, 2, 1)

PART II. Social Work Interventions with Individuals and Families

Sept 30/ Oct 2	<i>Services to individuals, families, and groups</i> Ch. 11. Services to Children, Youth, and Families. <u>Film</u> : <i>Our Families, Our Future (Family support programs for families in crisis)</i>
Oct 7, 9	<i>Generalist practice with individuals, families, and groups</i> Ch. 5. Social Work Practice with Individuals, Families, and Groups <u>Due</u>: Professional Log 1
Oct 14, 16	<i>Client advocacy in mental health, substance abuse, and developmental disabilities Empowering our clients to advocate for themselves within the social service delivery system: The case of parents of students with disabilities</i> Ch. 8. Mental Health, Substance Abuse, and Developmental Disabilities <u>From Emotions to Advocacy - The Special Education Survival Guide (selected sections)</u>

*** Schedule of speakers and films for the rest of the semester to be announced. ***

Oct 21	<u>Guest Speaker</u> : TBA
Oct 23	<u>EXAM 2</u> (Chapters 11, 5, 8)

PART III. Social Work Intervention at the Community and Societal Level

Oct 28	<i>Understanding social and economic disparities</i> Ch. 4. Diversity & Social Justice "Yes, we're queer: LGBTQ youth speak out" (Posted on Blackboard)
Oct 30	Service Learning planning for group presentations
Nov 4, 6	<i>Policy and legislative strategies to combat poverty</i> Ch. 7. Poverty, Income Assistance, and Homelessness
Nov 11, 13 (Nov 13)	<i>Changing communities and society to solve social problems: when a case-by-case approach is not enough</i> Ch. 6. Social Work Practice with Agencies and the Community Take Home Exam 3 handed out today (See "How to Successfully Approach an Essay Exam" on Bb/ ASSIGNMENTS/Exam 3)
Nov 18/20 (Nov 20)	Service Learning presentations <u>Due: Professional Log 2</u>

PART IV. Service Learning: What I Learned About Social Work

Nov 25	Service Learning presentations
Nov 27	Take Home Exam 3 working day
Dec 2	Service Learning presentations
Dec 4 <i>Last class</i>	Course wrap-up and evaluations <u>Due: Take-Home EXAM 3</u> (Chapters 4, 7, 6 and synopsis of the course) Service Learning Forms II, III, IV (<i>Keep copies</i>)

VII. Resources

1. Career Exploration Series (Social workers in the community talk about their work in various fields of practice.). UT School of Social Work DiNitto Center for Career Services. For a listing of workshops, see: <http://www.utexas.edu/ssw/dccs/>
2. *The New Social Worker Online*, a free publication available at <http://www.allgo.org/allgo/w.socialworker.com>

Preparing the Service Learning Group Presentation

Numerous experts suggest that you keep in mind that every effective presentation, even short ones, have a beginning a middle and an end.

Part I: Starting a presentation

This is the most important part of the presentation.

- Tell us your name, major, why you chose to do service learning at this agency/placement.
- Use an attention grabber to relax into your presentation
 - A touching story about one of your clients
 - A film clip, but if you use one, make sure that it is less than 60 seconds
 - A single slide depicting a photo representing the social problem or population served by the agency
- Present basic important statistics about your area (e.g., the proportion of all children in the U.S. who are homeless)
- After setting up your audience to who your client population is, briefly describe the agency (types of services provided, client population) and services provided by students engaged in service learning

Part II: The middle of a presentation (the bulk of the presentation)

A good presentation technique is the rule of three.

- The rule of three is based on the technique that people tend to remember three things. In oratory it comes up all the time. Here are some examples:
 - “Friends, Romans, countrymen,” “I came, I saw, I conquered,”
 - “The good, the bad and the ugly,” “Stop, drop, and roll,”
 - “Blood, sweat and tears,” “See no evil, Hear no evil, Speak no evil,” etc.
- **Here’s what to ask yourself** - if there are only three points that I would like to leave my audience with, what would they be?

Part III: The end of the presentation

The end is as or even more important than the beginning.

There is a psychological factor called “recency”. This is where people remember most the last thing that they are told. This particularly applies to lists. So the ending of the presentation is key. There are a number of techniques that can work well, the following are just a few:

Your closing points should include:

- A touching, funny, heartwarming, or brutally honest story that illustrates the degree of challenge society faces related to the social problem being addressed (one that encapsulates at least one of the main themes of your presentation, and the work that you did in your service learning)
- A statement about what this service learning experience has meant to you (what you brought to the assignment, what surprised you about this population or social problem or agency, and what you’ve learned about yourself and the population being served)

One Sw3310 student, several semesters ago, shared the following in her closing: *I chose this particular agency because it was close to where I live, I could walk, and I took Dr. Grant up on her message to challenge myself by working with a population that made me uncomfortable-to push the envelope, because that’s what I’m learning that college is all about....I went into this social work experience with significant stereotypes about old people. All I thought about was not wanting to deal with the smell of one of those homes. I don’t like to be around sick people. I didn’t know if they would even be able to remember me from one visit to the next. I still have some stereotypes, but I think they’re not as bad as when I started this Intro to Social Work class. I ended up hanging out with this really cool older woman who grew up in Hawaii where I spent time growing up too. She was really surprised that we had that in common, and we could talk about stuff that we can’t talk about with people who’ve never been there. She talked to me about living through WWII and that was really cool. She remembered me every visit. We took long walks around the neighborhood. I believe she looked forward to my visits. I did too .It really surprised me when I realized that this assignment resulted in me making a connection with an elder that became important to me. I don’t know what I’m going to do with this. Maybe I’ll become a better advocate for the elderly. I don’t know how yet. But when I try I will think about my long walks and talks with her.*

Avoid using the third part of your presentation to simply recap on the three main concepts. Use the opportunity to show off what you’ve gained intellectually, spiritually, etc. from the experience.

Use audio visual aids, such as PowerPoint, 1-2 minute video clips, etc.

Sources:

How to Structure a Presentation: http://www.presentationhelper.co.uk/presentation_structure.htm

Oral Presentation Advice: <http://pages.cs.wisc.edu/~markhill/conference-talk.html>

VIII. Classroom and University Policies

Classroom Policies

Use of Blackboard in Class. This course uses Blackboard, a Web-based course management system with password-protected access at <http://courses.utexas.edu>. Blackboard can be used to distribute course materials, to communicate and collaborate online, to post grades, to submit assignments, and other course-related work. You will be responsible for checking the Blackboard course site regularly for class work and announcements. Students can find support in using Blackboard at the ITS Help Desk by calling 475-9400. Please check the Blackboard website for hours of operation.

Classroom Etiquette on Electronic Gadgets. Cell phones must be put away during class and computers turned off (except when used with professor authorization). Students who use gizmos for non-class related activities will be marked absent and asked to leave for the remainder of that class.

Assignment Submission. All assignments must be submitted in hard copy in order to receive credit. No electronic submissions.

Late Work. All assignments submitted after the beginning of class are considered late. Student presentations can only be given on the allotted dates. Penalty for late assignments: 5 points per day. Late exams will be penalized at least 20 points (except in the case of pre-approved, documented emergencies). Films shown in class are not available for individual viewing (with the exception of limited films available at the SSW Learning Resource Center).

Style Manual and Proper Credit. The *Publication Manual of the American Psychological Association* is the style manual used by the School of Social Work. It provides guidelines for formatting papers and referencing sources. To avoid plagiarism, you must correctly cite your sources when using words or ideas that are not your own. When you use exact quotes, use quotation marks and cite the source. Give credit as well when using someone else's ideas, even if you reword the idea.

School of Social Work Grading Policy

100 - 94 = A	89 - 87 = B+	79 - 77 = C+	69 - 67 = D+	59 and below = F
93 - 90 = A-	86 - 84 = B	76 - 74 = C	66 - 64 = D	
	83 - 80 = B-	73 - 70 = C-	63 - 60 = D-	

University Notices and Policies

The University Of Texas Honor Code. The core values of The University of Texas at Austin are learning, discovery, freedom, leadership, individual opportunity, and responsibility. Each member of the university is expected to uphold these values through integrity, honesty, trust, fairness, and respect toward peers and community.

Professional Conduct in Class. The professor expects students to act as professionals in class. This means students should arrive on time for class, be prepared to participate in the class discussion, and show respect for one another's opinions. We will not, nor should we, always agree with one another. In this environment we should be exposed to diverse ideas and opinions, and sometime we will not agree with the ideas expressed by others. However, the professor does require that students engage one another with respect and professionalism.

Policy on Social Media and Professional Communication. Public social networks are not private. Even when open only to approved or invited members, users cannot be certain that privacy will exist among the general membership of sites. If social work students choose to participate in such forums, please assume that anything posted can be seen, read, and critiqued. What is said, posted, linked to, commented on, uploaded, subscribed to, etc., can be accessed and archived, posing potential harm to professional reputations and prospective careers.

Social work students who use social media (i.e. Facebook, Twitter, etc.) and other forms of electronic communication (i.e. blogs, etc.) must be mindful of how their communication may be perceived by clients, colleagues, faculty, and others. Social work students are expected to make every effort to minimize material which could be considered inappropriate for a professional social worker in training. Because of this, social work students are advised to manage security settings at their most private levels and avoid posting information/photos or using any language that could jeopardize their professional image. Students are asked to consider the amount of personal information posted on these sites and are obliged to block any client access to involvement in the students' social networks. Client material should not be referred to in any form of electronic media, including *any* information that might lead to the identification of a client or compromise client confidentiality in *any* way. Additionally, students must critically evaluate any material that is posted regarding community agencies and professional relationships, as certain material could violate the standards set by the School of Social Work, the Texas Code of Conduct for Social Workers, and/or the NASW Code of Ethics.

Social work students should consider that they will be representing professional social work practice as well as the University of Texas at Austin School of Social Work program while in the classroom, the university community, and the broader area communities.

Policy on Scholastic Dishonesty. Students who violate University rules on scholastic dishonesty are subject to disciplinary penalties, including the possibility of failure in the course and/or dismissal from the University. Since such dishonesty harms the individual, all students, and the integrity of the University, policies on scholastic dishonesty will be strictly enforced. For further information, the student may refer to the Web Site of the Student Judicial Services, Office of the Dean of Students (<http://deanofstudents.utexas.edu/sjs/>).

Documented Disability Statement. Any student who requires special accommodations must obtain a letter that documents the disability from the Services for Students with Disabilities area of the Division of Diversity and Community Engagement (471- 6259 voice or 471-4641 TTY for users who are deaf or hard of hearing). Present the letter to the professor at the beginning of the semester so that needed accommodations can be discussed. The student should remind the professor of any testing accommodations no later than five business days before an exam. For more information, visit <http://www.utexas.edu/diversity/ddce/ssd/>.

Religious Holidays. By UT Austin policy, students must notify the professor of a pending absence at least fourteen days prior to the date of observance of a religious holy day. If the student must miss a class, an examination, a work assignment, or a project in order to observe a religious holy day, the professor will give the student an opportunity to complete the missed work within a reasonable time after the absence.

Use of E-Mail For Official Correspondence To Students. Email is recognized as an official mode of university correspondence; therefore, students are responsible for reading their email for university and course-related information and announcements. Students are responsible to keep the university informed about changes to their e-mail address. Students should check their e-mail regularly and frequently—daily, but at minimum twice a week—to stay current with university-related communications, some of which may be time- sensitive. Students can find UT Austin's policies and instructions for updating their e-mail address at <http://www.utexas.edu/its/policies/emailnotify.php>.

Safety. As part of professional social work education, students may have assignments that involve working in agency settings and/or the community. As such, these assignments may present some risks. Sound choices and caution may lower risks inherent to the profession. It is the student's responsibility to be aware of and adhere to policies and practices related to agency and/or community safety. Students should notify the professor regarding any safety concerns.

Behavior Concerns Advice Line (Bcal). If students are worried about someone who is acting differently, they may use the Behavior Concerns Advice Line to discuss by phone their concerns about another individual's behavior. This service is provided through a partnership among the Office of the Dean of Students, the Counseling and Mental Health Center (CMHC), the Employee Assistance Program (EAP), and The University of Texas Police Department (UTPD). Call 512-232-5050 or visit <http://www.utexas.edu/safety/bcal>.

Emergency Evacuation Policy. Occupants of buildings on the UT Austin campus are required to evacuate and assemble outside when a fire alarm is activated or an announcement is made. Please be aware of the following policies regarding evacuation:

- Familiarize yourself with all exit doors of the classroom and the building. Remember that the nearest exit door may not be the one you used when you entered the building.
- If you require assistance to evacuate, inform the professor in writing during the first week of class.
- In the event of an evacuation, follow the professor's instructions.
- Do not re-enter a building unless you are given instructions by the Austin Fire Department, the UT Austin Police Department, or the Fire Prevention Services office.