

**The University of Texas at Austin
School of Social Work**

**Advanced Integrative Capstone
in Social Work Knowledge and Practice**

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|----------------------------|--------------------------|-----------------------------|------------------------|
| Course Number: | SW 385T | Instructor: | Mitch Sudolsky, LCSW |
| Unique Number: | 64330 | Office Number: | SSW 3.104A |
| Semester: | Spring 2014 | Contact Information: | sudolsky@utexas.edu |
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I. Course Description

Competent social work practice involves broad knowledge of person-in-environment and a full integration of social work knowledge, skills, theory, evidence, and values and ethics and the ability to clearly articulate a rationale for decision-making. This course gives students the opportunity to analyze and apply with greater depth, breadth, and specificity their knowledge, skills, and theories to values and ethics, diversity, populations at risk, social and economic justice, human behavior and the social environment, social welfare policy, social work practice, research and field education. Therefore, the course builds upon all previous courses in the curriculum and their field internships utilizing a multi-level case study method and prepares students for professional practice. Case studies will require students to intervene at all systems levels. The course will be taken concurrently with students' final field placement (in the spring semester) to enhance reciprocal learning in class and in field.

II. Course Objectives

At the completion of this course students will be able to:

| | | |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 1. | formulate and identify relevant social work knowledge and theory | CL APB3 |
| 2. | demonstrate an ability to integrate their knowledge, skills, and values and ethics | CL APB1 |
| 3. | critically analyze human behavior and social problems at all systems levels | CL APB3 |
| 4. | critically analyze and apply to their practice research findings in the empirical literature and assess applicability of related media sources (such as professional bulletins, documentaries, and/or other internet sources) | CL APB6, 10d |
| 5. | defend practice decisions based on ethical principles and relevant data and information | CL APB9, 10d |
| 6. | organize and present (orally and in writing) a multi-level case analysis based on a systematic and conceptually-driven process | CL APB10c |
| 7. | collaborate effectively with others who may have opposing viewpoints, interpretation of information, or agendas | CL APB1 |
| 8. | further develop self awareness of personal strengths and challenges as a social work practitioner | CL APB1 |
| 9. | apply their understanding of, and commitment to, the promotion of social and economic justice, and the recognition and impact of oppression, discrimination and privilege on individuals, families, groups, practitioners, organizations, and communities | CL APB1 |

The School of Social Work has been continuously accredited by the Council on Social Work Education (CSWE) since 1952. In order to maintain our accreditation status, we engage in ongoing curriculum assessment to demonstrate

compliance with CSWE’s Education Policies and Accreditation Standards (EPAS). Several required courses in our curriculum are part of this ongoing assessment, including this course. Below is a list of the specific Educational Policies (EP) and Practice Behaviors (PB) that are assessed in this course. The complete EPAS can be optioned from your Student Handbook.

| | | Objectives | Assignments |
|--------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|-------------------|-----------------------------------------------------------------------------------------------------|
| Identify as a professional social worker and conduct oneself accordingly. | CL/APB1 Evaluate professional roles and boundaries | 2, 7, 8, 9 | Case analyses, peer feedback on case analyses, case presentations from field, social work inventory |
| EP 2.1.3. Apply critical thinking to inform and communicate professional judgments. | CL/APB3 Utilize multiple perspectives to analyze client's strengths and problems | 1, 3 | Case analyses, peer feedback on case analyses, case presentations from field |
| EP 2.1.6. Engage in research-informed practice and practice-informed research. | CL/APB6 Apply empirically supported evidence to practice | 4 | Case analyses, peer feedback on case analyses, case presentations from field |
| EP 2.1.9. Respond to contexts that shape practice. | CL/APB9 Adapt micro and mezzo practice by monitoring and responding to changing contexts | 5 | Case analyses, peer feedback on case analyses, case presentations from field, social work inventory |
| EP 2.1.10c. Intervention | CL/APB10c Critically apply interventions to design, implement and evaluate effective practice | 6 | Case analyses, case presentations from field |
| EP 2.1.10d. Evaluation | CL/APB10d Critically analyze, monitor, and evaluate treatment and adherence to best practices | 4, 5 | Case analyses |

Brief Description of Course Requirements

See Guidelines for Assignments & Written Work for additional details.

Case analyses

The major activity this semester will involve in-depth class discussion of assorted cases. The case method of teaching begins with the twin ideas that working to understand and resolve challenging puzzles or problems will stimulate learning and that such efforts closely resemble the assessment and decision making processes needed in professional practice. This educational strategy will be further explained in class. In addition, two required readings briefly describe the case method and suggest ways to prepare for case discussions (Wolfer, 2006; Wolfer & Scales, 2006). The case method engages students in class discussions centered on in-depth analysis. The cases involve a variety of problems and dilemmas at various system levels. Each case reports the actual experience of a social work professional, sometimes one who is relatively new to the profession. There are a total of seven cases for analysis and discussion this semester. The first case is considered a practice case and is not graded.

(CL/APB1, CL/APB3, CL/APB6, CL/APB9, CL/APB10c, ; CL/APB10d)

Peer feedback on case analyses

Another major component of this course will be for students to get and give feedback to each other on their case analyses. Feedback should help students refine their written assignment. Students will submit two individual feedback summaries on two cases.

(CL/APB1; CL/APB3;; CL/APB9)

Case presentations from field

Individuals will present a case relevant to his/her current or past field placement. The presentation of case information should be ten minutes and a group discussion will be schedule for approximately another 15 minutes. Students may want to give a brief handout with the important case elements, but it is not required. Individuals will be assigned dates for presentation based on his/her group assignment. All class members should be prepared to give immediate and spontaneous useful feedback including asking for questions, talking about options, identifying underlying issues, and making an assessment.

(CL/APB1,; CL/APB3,; CL/APB6; CL/APB9; CL/APB10c)

Social work inventory

This assignment requires reflection on and integration of your graduate education as a basis for professional social work practice. The final product will have two parts: 1) an integrative summary of your current theoretical perspective and 2) an articulation of how you understand and apply the social work concept, "use of self." Together, these two components provide a broad framework for summarizing your learning. The process of completing this assignment will help you prepare for professional practice and future development.

(CL/APB1,; CL/APB9,; CL/APB10c)

III. Teaching Methods

The primary teaching approach in this course will be collaborative learning. Course materials will be presented primarily through decision case study and in class discussions. Small group work, readings, and lectures will be incorporated. The goal is to stimulate critical thinking, defensible decision-making, intellectual creativity, and sharing of knowledge and skills with and through the class. Students will be responsible for material presented through all these activities. Assigned readings are for the week in which they are listed and students should complete the readings prior to class and be prepared to discuss them.

IV. Course Requirements

Course requirements consist of the four primary graded assignment categories below. The following points are assigned to each assignment. See Section of Description of Assignments for specific details.

| | | |
|-----------------------------------------------------|-------------------|----|
| Decision Case Analyses | 2 cases @ 25 each | 50 |
| Individual Peer Feedback on Decision Cases Analyses | 2 @ 5 points each | 10 |
| Inventory of Social Work Practice | 10 points | 10 |

| | | |
|-----------------------------------------------------|-----------|------------|
| Case Presentations from Field | 10 points | 10 |
| Contributions to Class Learning and Case Discussion | 20 points | 20 |
| Total Points | | 100 points |

V. Grading Scale

| | |
|------------------|------------------|
| 94.0-100 = A | 74.0-76.999 = C |
| 90.0-93.999 = A- | 70.0-73.999 = C- |
| 87.0-89.999 = B+ | 67.0-69.999 = D+ |
| 84.0-86.999 = B | 64.0-66.999 = D |
| 80.0-83.999 = B- | 60.0-63.999 = D- |
| 77.0-79.999 = C+ | Below 60 = F |

VI. Additional Class Policies

1. Students are expected to attend **ALL** class meetings, to read **ALL** the assigned readings, and to participate in class discussions.
2. There are no “excused” absences. Students missing two or more class sessions may receive a 10% reduction in their overall course grade. Students missing three (3) or more class sessions may receive an “F” for the course. The instructor may use her/his discretion. Students should not register for this class if he/she has a conflict with the schedule, however emergencies are understandable. As soon as you know that you will not be attending class because of an emergency, please let your instructor know by email.
3. Coming to class late or leaving class early may count as an absence.
4. Assignments are to be submitted according to the schedule. **Written case analyses will be due electronically to the instructor on the Monday at 12 noon CT before the case is scheduled for class discussion. No late feedback assignments will be accepted or graded.** For assignments that are turned in during class periods, these assignments are due at the *beginning* of the class period—assignments turned in during or after the beginning of class will be considered late and will receive a ten (10%) penalty per day (weekend days are included in the reduction). The instructor may use her/his discretion.
5. The Publication Manual of the American Psychological Association (APA Sixth Edition) is the style manual to be used for all assignments. Incorrect APA style will result a deduction of points on assignments.
6. Appropriate referencing is required. Failure to use quotation marks for direct quotes or citation for indirect quotations and/or others ideas may result in a “0” for the paper and/or an “F” for the course.
7. All papers are to be word-processed or typewritten, double-spaced, 10 – 12 point font, and “normal” margins.
8. University policies governing scholastic dishonesty, as presented in the General Information Bulletin and the brochure prepared by Student for Academic Integrity apply in this course. Scholastic dishonesty may result in a report to the Graduate Program Director, the Dean of the School of Social Work, and/or the Dean of the Graduate School. Students may receive an “F” for the course and other sanctions in accordance with University policies.
9. Any modifications, amendments, or changes to the syllabus and or assignments are the discretion of the instructor. Changes will be announced in class. It is the responsibility of the student to inquire about any changes that might have been made in his/her absence.
10. Issue of Safety--As part of professional social work education, student may have assignments that involve working in agency settings and/or the community. As such, these assignments may present some risks. Sound choices and caution may lower risks inherent to the profession. It is the student’s responsibility to be aware of and adhere to policies and practices related to agency and/or community safety. Students should also notify instructors regarding any safety concerns.
11. Instructor teaching notes to decision cases are available to instructors. These teaching notes are NOT to be used by students for any purposes. The use of these notes is considered an infraction of the University policies governing scholastic dishonesty will result in the initiation of a level three student review and may result in the

student's failure in this class or the program. In addition, it is expected that students will produce original work for feedback and analysis. Therefore, utilizing any past case analyses is not acceptable.

12. Students who have difficulty with the course materials, assignments, or class activities should schedule an appointment with the instructor as soon as possible so that, where appropriate, additional assistance can be provided.
13. This course is part of a professional training program. The behavior that is expected of social workers in professional practice settings is also expected of students in this course. Students are expected to arrive at class punctually, to remain in class for its duration, and to maintain focus upon course content during class. Eating in class is permitted only during breaks. Cell phones, smart phones, and laptops must be turned off during the duration of the class. While it is expected that course content will include examination of a diverse array of ideas and opinions, the professor does require that students engage one another with respect and professionalism.

VII. Students with Special Learning Needs and Disabilities

Please let your instructor know if you have a learning and/or another disability and if you require special accommodations. The goal of this course is that it be a productive learning experience for everybody.

The University of Texas at Austin provides, upon request, appropriate academic accommodations for qualified students with disabilities. Any student with a documented disability (physical or cognitive) who requires academic accommodations should contact the Services for Students with Disabilities area of the Office of the Dean of Students at 471-6259 (voice) or 471-4641 (TTY for users who are deaf or hard of hearing) as soon as possible to request an official letter outlining authorized accommodations.

VIII. Flow Chart & Step-by-Step Process for Case Analyses and Feedback

Decision case review and analysis is the foundation of this course. This process both involves individual and group work and written analysis and feedback. A total of seven cases will be used during the semester. The first case is an ungraded practice case. Subsequent to the practice case, each small group will write analyses for two cases. Students will individually provide written feedback to other group members on two cases. Procedures and instructions for completing the case analysis and feedback are included in this document. Students will remain in the same small groups throughout the semester.

Flow Chart for Analysis and Feedback Processes

| Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |
|-------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|--------------------------------------|
| Student groups work together to submit 1 st draft of case analysis | A draft is submitted to each individual assigned to give feedback and the instructor Wednesdays by 9 pm CT | Students review and provide individual written feedback to the analysis group members & send copy to the instructor Fridays by 12 noon | Analysis groups revise based on feedback and submit final copy to the instructor Following Monday by 12 noon CT | Instructors return graded analysis to group members | Case discussion takes place in class |

In order to submit analyses and feedback properly it is important that you read the section below thoroughly and carefully.

Overview of Written Procedures for Case Analysis

1. Every student will individually write a case analysis of the practice case:
2. Each student group will write an analysis for two additional cases. See the calendar for assigned cases.

3. Each group is responsible for organizing their group members in order to complete all the tasks required for this assignment.
4. Case analyses are submitted via Email or Safe Assignment on Blackboard.
5. To receive feedback, groups **must** provide the first draft case analysis to their feedback group members **no later than 9 pm CT on the Wednesday before** the final due date.
6. Students should simultaneously send drafts to the instructor so that credit can be given.
7. Final case analyses must be completed and submitted (via e-mail or Blackboard) to the instructor **by 12 noon CST on the Monday before** the weekly class discussion. **No credit will be given for decision case analyses submitted late.**
8. Each of the five required elements of the case analysis will receive a score from 0 – 5 points.
9. When groups submit their case analysis, the file should be labeled with the course name and “analysis” two-digit case number, and your group name (e.g. Capstone Analysis Case 02, Group A1) and the day the class meets. (e.g., Tuesday Capstone Analysis Case 02, Group A1)
10. Also put this information in the subject heading of the email.
11. Include all group members’ names on the written case analysis document.
12. See the instructions on writing a case analysis under Written Assignments Section XI A.

Overview of Procedures for Providing Feedback

1. Students will individually submit feedback on two cases. See the calendar for assigned cases.
2. When each student sends her/his feedback they should send it to every member of the group who has written the case analysis.
3. Students must individually provide type-written case analysis feedback to every member of the analysis group **no later than 12 noon on the Friday before** the class session in which the particular decision case is scheduled for discussion.
4. Students must simultaneously submit their feedback to the instructor to receive any credit. Late feedback will not be graded.
5. When you send your electronic file, label the file with only the course name, the day the class meets and the word “feedback,” two-digit case number, the group name receiving the feedback, your last name and first initial (e.g. Tuesday Capstone Feedback Case 01 to A1 from Smith, A).
6. Also put this information in the subject heading of the email.
7. Your full name and the student analysis group number should appear on the feedback paper itself.
8. See the instructions on how to feedback under Written Assignments in Section XI B.

Small Group Organization

| | Small Groups | Small Groups | Assigned Cases |
|----------|--------------------------------|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| Groups A | A1 Chenoweth, Grady, Romero | A2 Rogers, Villareal, Summerfield | 1 st case: No Place to Skate Feb. 3-7 2 nd case: Revealing Problems Apr. 21-25 |
| Groups B | B1 Gandy, Teplitsky, Hernandez | B2 Smith-Cline, Simmons, Zapata, Monroe | 1 st case: Private Dismissed Mar. 3-7 2 nd case: Unusual Appeal Apr. 7-11 |
| Groups C | C1 Cooper, Waidhofer, Luebe, | C2 Terry, Kelsoe, Turner, McDonald | 1 st case: Exposed Feb. 17-21 2 nd case: Larry Steele’s Group Mar. 24-28 |

IX. Guidelines for Assignments & Written Work

A. Guidelines for Written Case Analysis (2 X 25 = 50 points)

The major activity this semester will involve in-depth class discussion of decision cases. The case method of teaching begins with the twin ideas that working to understand and resolve challenging puzzles or problems will stimulate learning and that such efforts closely resemble the assessment and decision making processes needed in professional practice. This educational strategy will be further explained in class. In addition, two required readings briefly describe the case method and suggest ways to prepare for case discussions (Wolfer, 2006; Wolfer & Scales, 2006). The case method engages students in class discussions centered on in-depth analysis of decision cases. The cases involve a variety of problems and dilemmas at various system levels. Each case reports the actual experience of a social work professional, sometimes one who is relatively new to the profession.

Case analyses should be written as *executive summaries*. Executive summaries are designed to aid decision makers who need understanding of and advice for dealing with a problematic situation. They provide a concise analysis and recommendation without all of the analytic detail. In fact, executive summaries often represent the first few pages of a more comprehensive analysis. The executive summary format is not intended to be an exhaustive analysis of all possible issues and alternate strategies but rather a concise, focused summary with the issues and alternatives only mentioned to insure they receive consideration. Any situation, no matter how complex, can generally be summarized in no more than two or three pages if reduced to its most essential elements. In your analysis, please make sure that you are incorporating relevant evidence and theory to substantiate your conclusions, decisions, and recommendation. Also, you should demonstrate your ability to “think like a social worker” throughout the case analysis by incorporating thorough problem solving, attention to contextual issues, and awareness of social justice and diversity.

There are a total of seven cases for discussion and analysis this semester. All written analyses must include the **five** required components listed in the table below. The first case is considered a practice case and is not graded. However, every student must submit an individual case analysis for that first practice case. Use headings to identify these sections.

Case analyses are limited to 700 - 1,000 words.

| Required Components of Case Analyses | |
|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A. Introduction | Briefly identify the major elements (i.e., people, settings) of the case (2 – 4 sentences). |
| B. Problem Statement | Give a specific and concisely written formulation of the problem to guide analysis and problem-solving. Not a question, but a statement of the problem. Usually no more than two sentences. |
| C. Contextual Analysis | Summarize external issues (although sometimes also internal) that created, sustain, or added to the problem. Depending on the system level, these may include: cultural, economic/resource, political/legal, organizational, social, and ethical issues, interpersonal relationships, and intrapsychic and biological conditions. |
| D. Alternative Strategies | Identify three or more possible solutions to the problem. These solutions should be plausible, distinct and non-contingent (i.e., not interdependent). Briefly note advantages and disadvantages of each possible solution. These strategies should grounded in literature and practice. |
| E. Recommendation | Justify your preferred strategy, explaining why you selected that particular one and how it best resolves the problem. Be sure your recommended strategy can be supported by resources available in the context. |

In addition to providing edits and comments, professors will rate written case analyses using the following or a similar matrix:

| Case Analysis Evaluation Matrix | | | | |
|------------------------------------------------|-------------------------------------------|--------------------------------------------------------------------------------------------------------|----------------------------------------|-----------------------------------------------------|
| Problem Formulation | Contextual Analysis | Alternative Strategies | Recommended Strategy | Writing Style |
| Accurate, clear, specific, concise, and useful | Adequately addresses all important issues | Several distinct and appropriate strategies, with well developed advantages and disadvantages for each | Explicitly resolves the entire problem | Compelling clear and interesting and with no errors |

Each of the five indicators (problem formulation, contextual analysis, alternative strategies, recommended strategy, “thinking like a social worker,” and writing style) is worth 5/25points. A *best possible* indicator is described above. The goal of the case analysis is to present **a clearly conceptualized logic model in which the problem statement and the major issues of the case are clearly connected to the alternate strategies and the recommended strategy. That is, alternative and recommended strategies should closely address the identified major issues in ways that achieve the most desired outcome(s). The contextual analysis (influences outside the case that impact how the issues are perceived) is equally important to articulate in the case analysis.**

B. Guidelines for Providing Feedback (2 X 5 = 10 points)

Another major component of this course will be for students to get and give feedback to each other on their case analyses. Feedback should help students refine their written assignment. Students will submit two *individual* feedback summaries on *two* cases. The process for submitting feedback is also described in detail below.

The process for providing feedback is as follows:

1. In addition to writing case analyses, students will provide feedback to other class members. Providing feedback will help writers to improve their case analyses and provide incentive for them to reciprocate.
2. To provide beneficial feedback (and also participate effectively in class discussions), students must study the cases carefully every week, including weeks when they provide feedback. Read and analyze cases before giving feedback (i.e., develop your own judgments and conclusions).
3. To get or receive feedback for revising case analyses prior to submission, students must establish and adhere to a system for timely transfer of draft case analyses and feedback. For example, students scheduled to write and submit case analyses must provide draft of their case analyses to feedback group members at 9 pm, the Wednesday before the case is to be discussed. Students who provide feedback must respond to by 12 noon the following Friday.
4. For evaluation purposes, each of the five components will receive a score from 0 – 1 points.
5. Feedback provided by instructors during the initial weeks of the course will serve as a model for students to follow. Students may also use the evaluation matrix above for providing feedback.
6. It is suggested that students utilize e-mail for the transmission of analysis drafts and feedback. This can be accomplished by attaching documents to e-mail. Alternately, instructors may set up discussion groups on Blackboard.
7. When group members provide feedback, they should send the feedback to both the analysis group and instructor (for grading).

8. Both case analysis drafts and feedback must be sent by the above deadlines.
9. Late feedback may receive no credit.
10. Students must use the five elements below to organize their feedback to the analysis group in a Word document.
11. Do not **only** send a track changes document as feedback. However, a track changes document may be submitted as a supplement to give editorial suggestions.

Beneficial feedback papers should be organized and comment on these five elements:

| Required Components of Feedback | |
|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A. | Identification of <u>strengths and weakness</u> of the analysis. |
| B. | Information regarding <u>gaps</u> that authors may have overlooked and credibility/relevance of the literature and research cited. |
| C. | Concrete, <u>usable suggestions</u> (avoid general statements about quality) for improvement. |
| D. | <u>Suggestions regarding the content and flow</u> of the paper: Does it make sense? Is the problem formulation accurate and helpful? Are the internal and external issues adequately addressed? Has the author considered an adequate range of strategies? Does the recommendation fit the original problem formulation? Does it seem reasonable? |
| E. | General <u>assistance with writing</u> (e.g., grammar, spelling, sentence structure). |

C. Guidelines for Social Work Inventory (10 points)

This paper focuses on:

- ❖ Social work knowledge, theories, skills, and approaches that inform the student’s practice (cite professional literature)
- ❖ Use of self in the student’s social work practice (cite professional literature)
- ❖ Student’s experience (and/or lack thereof) with diversity and social justice
- ❖ Student’s self-assessed strengths and limitations
- ❖ Student’s plan for professional self-care and continuing development

The paper is intended to aid students’ transition from graduate school to advanced social work practice. This assignment requires reflection on and integration of your graduate education as a basis for professional social work practice. The final product will have two parts: 1) an integrative summary of your current theoretical perspective and 2) an articulation of how you understand and apply the social work concept, “professional use of self.” Together, these two components provide a broad framework for summarizing your learning. The process of completing this assignment will help you prepare for professional practice and future development.

Part I: Theoretical Framework or Practice Models. Discuss the theoretical frameworks or practice models that you have learned over the course of the MSSW program that will guide your social work practice. This should be a framework that is specific to your practice that you have internalized and constructed as a result of learning, critically thinking about, and applying knowledge in your MSSW program, or that you plan to apply. Do not limit yourself to one theory or model rather *integrate various theories* from the social work knowledge base into your unique framework. Cite sources for the various theories you incorporate. For example, suppose one of the theories that you have incorporated into your framework for practice is “cognitive behavioral theory” or “sustainable development model.” When you identify this theory or model as being a part of your practice framework, you should cite the sources that have contributed to the development or application of this perspective.

Further Learning. When you think of the knowledge and skills you’ve learned here, what future learning do you

intend to pursue? What knowledge and skills do you need to develop further to achieve competence in professional practice? How will you do this?

Part II: Professional Use of Self: Define what is meant by "the professional use of self," and describe in depth how the insights you have gained in graduate school about this concept will be incorporated into your practice model. In your answer, (a) present examples of how your skills and experiences have been utilized productively in your work. (b) Provide examples your challenges and personal growth areas that can potentially hinder your effectiveness in doing your work. Discuss how you will address these challenges. (c) Discuss what issues pertaining to social justice and diversity have been challenges for you, and what you have learned about working with people different from yourself. (d) Discuss which work situations (with colleagues, clients, community, etc.) you anticipate may be sources of stress for you in professional practice, and describe how you will address these stressors.

The inventory should be double-spaced and word-processed, with a reference list for literature cited in the paper. It should be APA style. Heading and subheadings should be used to denote the above components of the inventory. A minimum of eight pages is expected for this paper.

The following criteria will be used to evaluate the inventory:

- ❖ Demonstrated ability to integrate social work theories and models, knowledge, skills, and values into a holistic perspective for social work practice
- ❖ Thoroughness in addressing all components of this assignment
- ❖ Specificity of discussion and analysis
- ❖ Depth of discussion and analysis
- ❖ Professional writing skills

D. Guidelines for Case Presentations from Field (10 points)

Each student will make a field case presentation. This assignment will help you apply some of the case method skills you are learning in your field placement.

Assignment Details: For this assignment, students will present a case from his/her internship. For example, if you are having difficulty with an ethical issue, you should use this assignment to gain feedback from peers. Or, like some of the cases we have read so far, it might be a complex clinical or administrative issue. Students are expected to present the case in a professional manner similar to that used in case conferences in agency settings, and should be prepared to facilitate a discussion with the class about the issues of concern in the case. A maximum of 40 minutes is allotted for each presentation.

Students must prepare a written summary of the case to distribute at the time of the presentation. Guidelines for presentation of case include:

1. Brief description of the case situation
2. Key issues/problems
3. Description of your role in this situation and/or professional use of self
4. Your critical thinking of the problem or issue and its possible resolution
5. Develop at least two prompt questions that you would like addressed by your peers that will help you with this situation.

E. Contribution to Class Learning and Case Discussion (20 points)

Your contribution to this success of this course is essential. Hence, you are expected to actively contribute to the class discussions and learning in and outside the classrooms and will be evaluated according the criteria listed below. Students also may be asked to assess themselves, peers, or group members to inform the evaluation in this area, per the instructor’s discretion.

- **Preparation** – Are you prepared for class by reading cases and researching case related issues?
- **Quality of Participation** – To what extent is your contribution to course discussions and small group activities meaningful? Does your participation in course discussions advance the depth of course learning? Do your responses demonstrate competency in synthesizing and analyzing course content as well as knowledge in a specific area (or willingness to learn and ask critical question)?
- **Frequency of Participation** - To what extent do you actively participate in class discussions or volunteer for class exercises (e.g. frequency of participation – steady, increased, or limited)? Are you consistently on time to class and stay for the entire course session?
- **Leadership** – Do you volunteer to lead class discussion, ask critical questions, and play an active role in small group and overall learning of the course?

X. COURSE SCHEDULE WITH CASE DISCUSSION & OTHER ASSIGNMENTS

| Date | Analysis Group Sends 1st Draft to Individuals Assigned to Give Feedback and Instructor | Individual Feedback is Sent to the Analysis Group Members and Instructor | Analysis Group Sends Final Written Case to Instructor | Case Discussion and other Assignments |
|-------------------|----------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|--------------------------------------------------------------|-----------------------------------------------------------|
| Jan 13-17 | | | | Practice Case: "Drowning Sorrows" |
| Jan 20-24 | | | | Practice Case: INDIVIDUAL CASE ANALYSIS DRAFTS DUE |
| Jan 27-31 | Wed, 9 pm Jan. 30 A1 to B1 A2 to B2 | Fri, 12 noon Feb 1 B1 to A1 B2 to A2 | | Field Presentations C1 |
| Feb 3-7 | | | Mon, 12 Noon Feb 4 A1 and A2 | Case Discussion #1: No Place to Skate |
| Feb 10-14 | Wed, 9 pm Feb 12 C1 to A1 C2 to A2 | Fri, 12 noon Feb 15 A1 to C1 A2 to C2 | | Field Presentations B1 |
| Feb. 17-21 | | | Mon, 12 Noon Feb 18 C1 and C2 | Case Discussion #2: Exposed |
| Feb 24-28 | Wed, 9 pm Feb 27 B1 to C1 B2 to C2 | Fri, 12 noon March 1 C1 to B1 C2 to B2 | | Field Presentations A1 |

| | | | | |
|-------------------------|---------------------------------------------------|------------------------------------------------------|-------------------------------------------|-----------------------------------------------------------------------|
| March 3-7 | | | Mon, 12 Noon March 4 B1 and B2 | Case Discussion #3: Private Dismissed |
| March 10-14 | | | | Spring Break |
| March 17-21 | Wed, 9 pm March 20 C1 to A2 C2 to A1 | Fri, 12 noon March 22 A2 to C1 A1 to C2 | | Field Presentations B2 |
| March 24-28 | | | Mon, 12 noon March 25 C1 and C2 | Case Discussion #4: Larry Steele's Group |
| March 31-April 4 | Wed, 9 pm April 3 B1 to C2 B2 to C1 | Fri, 12 noon April 5 C2 to B1 C1 to B2 | | Field Presentations A2 |
| April 7-11 | | | Mon, 12 noon April 8 B1 and B2 | Case Discussion #5: Unusual Appeal |
| April 14-18 | Wed, 9 pm April 17 A1 to B2 A2 to B1 | Fri, 12 noon April 19 B2 to A1 B1 to A2 | | Field Presentations C2 |
| April 21-25 | | | Mon, 12 noon April 22 A1 and A2 | Case Discussion #6: Revealing Problems |
| April 28-May 2 | | | | Course Evaluations Social Work Inventory Due |

X. Course Readings, Organization and Due Dates

Week of January 16 - 20

- ❖ Practice Case: "Drowning Sorrows"
- ❖ Introductions, course overview, and syllabus

Week of January 23 – 27

- ❖ Revisit practice case with feedback from instructor
- ❖ Wolfer, T. A. (2005). An introduction to decision cases and case method learning. In T. A. Wolfer & T. L. Scales (Eds.), *Decision cases for advanced social work practice: Thinking like a social worker* (pp. 3-16). Pacific Grove, CA: Brooks/Cole Thomson Learning.
- ❖ Wolfer, T. A. & Scales, L. T. (2005). Tips for discussing decision cases. In T. A. Wolfer & T. L. Scales (Eds.), *Decision cases for advanced social work practice: Thinking like a social worker* (pp. 17-25). Pacific Grove, CA: Brooks/Cole Thomson Learning.

- ❖ Gambrill, E. (1997). A problem-focused model based on critical inquiry. In *Social work practice: A critical thinker's guide* (pp. 96-124). New York: Oxford University Press.
- ❖ Congress, E. P. (2000). What social workers should know about ethics: Understanding and resolving practice dilemmas. *Advances in Social Work, 1*, 1-22
- ❖ Borys, D. Nonsexual dual relationships. *Innovations in Clinical Practice: A Source Book*, 11.

Optional Readings

- ❖ Rubin, A. (2006). What is (and is not) evidence based practice? NASW Texas Network.
- ❖ Ratliff, N. (2988). Stress and burnout in the helping professions. *Social Casework: The Journal of Contemporary Social Work*, pp. 147 – 154.

Week of January 30 – February 3

- ❖ Field Presentations C1

Week of February 6 - 10

- ❖ Case # 1 Discussion

Week of February 13 - 17

- ❖ Field Presentations B1

Week of February 20 - 24

- ❖ Case # 2 Discussion

Week of February 27 – March 2

- ❖ Field Presentations A1

Week March 5 - 9

- ❖ Case # 3 Discussion

Week of March 14 – 18

- SPRING BREAK NO CLASS

Week of 19 - 23

- ❖ Field Presentations B2

Week of March 26 - 30

- ❖ Case # 4 Discussion

Week of April 2 - 6

- ❖ Field Presentations A2

Week of April 9 - 13

- ❖ Case # 5 Discussion

Week April 16 - 20

- ❖ Field Presentations C2

Week of April 23 - 27

- ❖ Case # 6 Discussion

Week of April 30 – May 4

Conclusion: Change in identity status: Student to Professional.

- ❖ Course evaluation and summary
- ❖ MSSW Exit Survey
- ❖ Social Work Inventory Due and Discussion
- ❖ Cherniss, C. (1995). The first year: "I thought I'd died and gone to hell." In *Beyond burnout: Helping teachers, nurses, therapists, and lawyers recover from stress and disillusionment* (pp. 17-36). New York: Routledge.
- ❖ Hardcastle, D. A., Wenocur, S., & Powers, P. R. (1997). Using self in community practice: Assertiveness. In *Community Practice: Theories and Skills for Social Workers*. New York: Oxford University Press.